



New Brunswick Provincial Nominee Program: Post-Nomination Guide

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Contact information

Mailing Address

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Business hours

Monday to Friday, 8:15 a.m. – 4:30 p.m. Atlantic Standard Time (AST)
Closed Saturday and Sunday
Closed on statutory holidays

Part 1: Applying for permanent residence

Congratulations on your nomination by the New Brunswick Provincial Nominee Program! You can now apply for permanent resident (PR) status to Immigration, Refugees and Citizenship Canada (IRCC) under the Provincial Nominee Class.

Confirmation of nomination

You need a confirmation of nomination to apply for a PR visa under the Provincial Nominee Class.

Your nomination is considered valid, if you submit a complete application for PR on or before the expiry date on the nomination. The nomination must be included in your application for PR.

A nomination extension is not required for nominations that expire while an application is being processed at IRCC.

GNB sends an encrypted monthly nomination spreadsheet directly to the IRCC Central Intake Office. The spreadsheet includes the details of all the nominations issued each month and is considered confirmation of the nomination certificate issuance.

You should start by reviewing [IRCC's application package for Provincial Nominees](#).

IRCC will make the final decision

IRCC has the final decision-making authority and discretion on your PR application. IRCC may review additional information related to your application and ensure you continue to meet the conditions of your nomination.

[R87\(3\)](#) provides authority for an IRCC officer to substitute their own evaluation on the likelihood of the ability of a foreign national to become economically established in Canada, if the foreign national's nomination is not a sufficient indicator. A second officer must concur with the substituted evaluation ([R87\(4\)](#)).

IRCC must be satisfied that the nominee intends to reside in the nominating province or territory before issuing the PR visa. When seeking PR status, whether at a Port of entry (POE) or local IRCC office in Canada, nominees must establish that they still intend to reside in the province or territory that has nominated them.

If IRCC approves your application, you will be issued a PR visa to live and work in New Brunswick.

Submitting a non-Express Entry application

Non-Express Entry applications may be submitted online through the IRCC [permanent residence portal](#) or on paper to the [Centralized Intake Office \(CIO\) in Sydney](#).

Submitting an Express Entry application

New Brunswick will confirm your nomination with IRCC electronically. You will get a message in your [MyCIC account](#) asking you to either accept or reject the nomination. To do this, click either the "accept" or "not accept" button at the top of the application/profile details page.

If you accept the nomination, the system will find that you meet the requirements of the PNP, and you will get a letter in your account that confirms your nomination. Your profile will be placed into the Express Entry pool and you will be awarded 600 additional points that will help you get invited to apply. (Note: 600 points is the maximum additional points you can get.)

Before applying to IRCC for PR you must first be [invited to apply](#). If they invite you to apply, you will get a message in your account. You can then [apply online](#). You have 60 days to submit your online application for PR once you are invited to apply.

Biometrics

If you are between 14 and 79 years old, you need to give your fingerprints and photo ([biometrics](#)) for every application for PR you submit even if you gave your biometrics in the past and they're still valid.

IRCC fees

You need to [pay a fee](#) to IRCC for most applications. [Application fees](#) must be paid in the exact amount and include the necessary fees for you and your dependants (if applicable).

Medical screening

All persons applying for PR must have an immigration [medical examination](#). Your dependants must also have a medical examination even if they are not coming to Canada with you.

Police certificates

A [police certificate](#) is a statement that you don't have a criminal record or, if you have one, a copy of your criminal record. They help IRCC confirm if there are any reasons you may be inadmissible to Canada.

In general, you and all the people in your family who are 18 years of age or older need to obtain a police certificate. You must get one from each country or territory where you have spent six or more months since the age of 18. You are encouraged you to begin the process of obtaining police certificates as soon as possible.

You may need to give your fingerprints for a police certificate. This isn't the same as giving your biometrics (fingerprints and photo) for an application.

Part 2: Requirements as a provincial nominee

Reporting changes in your situation

As a provincial nominee, you are obligated to report any material changes in your circumstances. This includes changes to employment, contact information and family composition. If you fail to report material changes in your circumstances, GNB may withdraw your nomination.

Reporting your permanent resident landing

If approved for permanent residence (PR) to Canada, you will receive written confirmation from IRCC, and a PR visa will be issued. Upon receipt of all the necessary documentation from IRCC, you will be able to complete the process of becoming a PR by landing in Canada and obtaining a PR card.

Within **30 days** of becoming a PR you must notify GNB. There are two ways to report your landing:

- If you submitted your online application through the [INB portal](#), you report your landing by logging into your account. Simply click Report Your Landing on the Landing Information tab and fill in the details.

- If you submitted a paper application, you must email a completed NB-13 form along with a copy of your Confirmation of Landing document(s) or Permanent Resident Card issued by IRCC to immigration@gnb.ca.

Only report your landing when you become a PR. This requirement does not apply to temporary foreign workers.

Submitting multiple applications

GNB does not allow applicants to have more than one active application at the same time.

If you have submitted an application to IRCC for PR and wish to apply to a different NB provincial stream, this would result in the province cancelling the nomination and advising IRCC to withdraw the PR application.

This is strongly discouraged as it may not result in a positive provincial decision on the new application and will increase PR processing times.

If you have been nominated within the past 12 months, you cannot withdraw your existing nomination and apply under another NBNP stream.

Withdrawing a PNP application to apply under the Atlantic Immigration Pilot is not permitted.

Part 3: Revising your nomination

Nominations are revised when it is necessary to update relevant information such as:

- changes in your employment situation;
- clerical errors; and
- requests from IRCC to amend a nomination in support of a work permit application.

Changes in your employment situation

GNB may consider changes in your employment after you have been nominated if your new position continues to meet the requirements for nomination and if you can prove that you can economically establish in New Brunswick. Changes may include the NOC, job title, job duties or work location with the employer listed on your nomination or a change of employer.

If the change of employment fails to meet program requirements, your nomination will be withdrawn by GNB and can no longer be used in support of any application for PR. You are welcome to reapply when you meet program requirements. All new applications are subject to processing fees.

It is your responsibility to advise IRCC of changes in your situation.

Employer specific nominations

To facilitate a change in your employment situation with an employer-specific nomination (i.e., restricted), GNB will:

- Revise the nomination (the expiry date will not change);
- Provide a new employer-specific Work Permit Support Letter, if required; and
- Advise IRCC of the change of employment through the encrypted monthly nomination spreadsheet.

Unrestricted nominations

Nominees with no employer restrictions on the nomination must advise GNB of changes in employment. The nomination will not be revised.

Part 4: Extending your nomination

Your nomination gives you six months to submit your PR application to IRCC. You must apply to IRCC before your nomination expires. (The expiry date is noted on the Confirmation of Nomination.)

Under certain circumstances, you may request an extension of your original nomination beyond the six-month validity period. This will give you additional time to submit a complete PR application.

You will be required to provide evidence as to why you need the extension. There is no guarantee that GNB will issue an extension.

If granted, you are only allowed one extension. This extension will expire six months after the expiry date on the original nomination. GNB does not grant extensions after one year from the original nomination date. After one year, you will have to submit a new application and meet program requirements.

GNB must receive an extension request prior to the expiry of your original nomination.

Nominees who are granted an extension must abide by the conditions of the original nomination. New Brunswick may withdraw your nomination if you fail to meet the conditions of your nomination.

Extensions are not required for nominations that expire while an application is being processed at IRCC.

If IRCC refuses your PR application, you will not be eligible for an extension even if your nomination has not expired. Once IRCC has concluded the processing of your PR application, your nomination is closed.

New Brunswick Express Entry Stream

GNB may consider an extension if your Express Entry application was returned by IRCC.

GNB will not consider an extension if your application was not submitted to IRCC prior to the expiry on the original nomination.

If your original Express Entry profile was cancelled after you accept the nomination in the IRCC portal, you may request a transfer of your nomination to your new Express Entry profile.

Part 5: Withdrawing your nomination

You may voluntarily withdraw your nomination at any time without penalty other than in the case of your application being refused due to suspected or actual misrepresentation. If you choose to withdraw a nomination, the certificate becomes invalid and cannot be used in support of any PR application to the Government of Canada. Processing fees will not be returned.

To withdraw your nomination, e-mail a completed [NB-11](#) along with required documents to: nbpnp-pcnb@gnb.ca.

GNB may withdraw your nomination at any time during the immigration process, if:

- You fail to comply with the terms and conditions under which you have been nominated.
- You fail to inform GNB of material changes in your circumstances.
- You fail to submit a written request to amend a nomination prior to the expiry date on the current certificate.
- You provide GNB with false or misleading information relating to a relevant matter that causes or could cause GNB to make an error in the processing of the application, or the decision to issue a nomination;
- It is proven that you lack the genuine intention to live in New Brunswick, or
- GNB determines you are ineligible for any other reason.

Part 6: Extending your work permit

Most foreign nationals need a work permit to work in Canada. At the time of nomination, GNB may include a work permit support letter in your nomination package if you do not have a valid work permit; or your current work permit will expire within 120 days (approximately 4 months).

You must [apply to IRCC for a work permit](#) renewal if your current work permit will expire before your PR is finalized. We recommend that you explore the following options:

Option 1: Bridging open work permit

If you currently have an open work permit and have submitted a PR application to IRCC, you may be eligible for a [Bridging Open Work Permit](#) (BOWP).

BOWPs are restricted to the nominating province.

Work permit support letters from the NBPNP are not required when applying for a BOWP.

Option 2: Letter of support for a work permit

If you have been nominated, GNB may issue you a work permit support letter that allows you to apply for a work permit from IRCC without the need for a Labour Market Impact Assessment (LMIA).

Work permit support letters may be issued to individuals who, have:

- Been approved as a nominee;
- An offer of employment from an eligible New Brunswick employer; and
- Received a employer specific nomination; or
- Received an unrestricted nomination and are not eligible for a BOWP.

You must meet the following criteria:

- You have been nominated by GNB;
- Your work permit will expire within 120 days;
- You continue to meet the conditions of your nomination;
- You submitted your PR application to IRCC before your nomination expired or you have not yet applied for PR as a provincial nominee and your nomination has not expired; and
- Other situations may be considered on a case-by-case basis.

If your request is granted, your letter of support for a work permit will be uploaded to your INB account.

Employer compliance fee

The employer compliance fee is a fee that employers must pay to [hire a temporary worker through the International Mobility Program](#) (IMP).

The [Employer Portal](#) is for employers who hire temporary workers through the International Mobility Program (IMP). It lets employers submit offers of employment for temporary workers who don't need an LMIA.

Unless your employer has already completed an LMIA for your position, you will need an offer of employment number for your work permit application. To obtain this number, your employer must use the Employer Portal to submit the offer of employment information and pay the Canadian government's \$230 employer compliance fee or upload proof of their fee exemption.

Ensure your employer gives you the offer of employment number before you apply for your work permit application or your application may be refused. The offer of employment number starts with an "A" and is followed by 7 numbers. If your employer has previously created an account in the Canadian government's Employer Portal, they can use the same account to register the new offer of employment.

Open work permits for spouses or common-law partners

[Spouses or common-law partners](#) of work permit holders who have been nominated for PR are entitled to open work permits for the duration of the work permit of the provincial nominee principal applicant or until the expiry of the spouse or common-law partner's passport or travel document, whichever is earlier irrespective of the skill level of the principal applicant's occupation. The LMIA exemption code to use for spouses and common-law partners is T13.

Open work permits for vulnerable workers

If you are being abused or at risk of being abused in relation to your job in New Brunswick, you may be eligible for an [open work permit for vulnerable workers](#). This work permit helps protect your rights as a worker in Canada by helping you leave an abusive situation to find a new job. However, it's a temporary solution and has an expiry date, and cannot be renewed.

If you're approved for this work permit, it should give you enough time to find a new employer and [apply for a new work permit](#). You must apply for another work permit before the vulnerable open work permit expires if you want to stay and work in Canada.

To support your PR application during the transition period, you must report your situation to GNB, at nbpnp-pcnb@gnb.ca.

Part 7: Information for international graduates

Post-graduation work permits

The [Post-Graduation Work Permit Program](#) (PGWPP) allows students who have graduated from eligible Canadian [designated learning institutions](#) (DLIs) to obtain an open work permit to gain valuable Canadian work experience.

Students who have completed their program of study are allowed to work (under [paragraph 186\(w\) of the Immigration and Refugee Protection Regulations \[IRPR\]](#)) while they are waiting for a decision on their post-graduation work permit application, provided they meet all of the following criteria:

- They are or were holders of a valid study permit at the time of the post-graduation work permit application;

- They were a full-time student enrolled at a DLI in a post-secondary academic, vocational or professional training program;
- They were authorized to work off-campus without a work permit; and
- They did not exceed the allowable hours of work.

[Bridging open work permit](#)

If you have a valid Post Graduation Work Permit and have submitted a PR application to IRCC you may be eligible for a [bridging open work permit](#).

[Open work permits for individuals with expired or expiring post-graduation work permits \(NEW\)](#)

Foreign nationals whose post-graduation work permit expired or will expire from September 20, 2021, to December 31, 2022, will have the opportunity to [work in Canada for an additional 18 months](#) by either extending their work permit or applying for a new one. Those currently in Canada will also have the ability to work in the interim period while their permit is being extended or a new one is being issued.

[Changes in your employment situation](#)

You must advise New Brunswick of any changes in your employment situation.

Part 8: Submitting updates and requests

To report post-nomination updates or to revise or extend your nomination, or request a work permit support letter, e-mail a completed NB-21 (Post-nomination Requests) along with required documents to: nbnpn-pcnb@gnb.ca. Be sure to update your contact information in the INB portal.

Part 9: Processing times

GNB typically processes post-nomination requests within 30 days of the date of submission. This can change based on the volume of requests received and processing capacity.

You are strongly encouraged to submit your post-nomination requests early to allow sufficient time for processing.

Part 10: Misrepresentation

If it is found, during the nomination or post-nomination stage, that you, or any person included in or associated with your application, has directly or indirectly misrepresented or intentionally withheld, or failed to submit, material facts or information that induced or could have induced errors in the administration of the program whereas you could have been issued a nomination certificate without having provided truthful and complete information to enable the NBNP to properly assess the application, your application will be refused and your Certificate of Nomination will be withdrawn due to misrepresentation, regardless of your ability to meet eligibility requirements. Candidates who are refused for misrepresentation are prohibited from applying to New Brunswick for five years from the date of decision.