

Request to Amend Your Nomination Certificate

New Brunswick Provincial Nominee Program (NBPNP)



An amendment to your nomination certificate will be considered in the event the certificate must be revised, or you need additional time to submit your permanent resident application to Immigration, Refugees and Citizenship Canada (IRCC). Your request must be submitted to the NBPNP prior to the expiry of your current nomination certificate. Amended certificates are valid for six months. A maximum of two extensions will be granted. NBPNP officers will review your request to determine if sufficient reason(s) and documentation are provided to make a decision. If there is not enough space to provide all the necessary information, attach a separate sheet of paper with further details.

E-mail this completed form along with required documents to: nbpnp-pcnb@gncb.ca
 Subject: Request to Amend my Nomination Certificate (NBPNP#)
 Body: LAST NAME, First Name; Date of birth (mm-dd-yyyy)

APPLICANT INFORMATION	
Family name(s) exactly as shown on your passport or travel document	Date of birth (mm-dd-yyyy)
First name(s) exactly as shown on your passport or travel document	NBPNP certificate number to be amended
Middle name(s) exactly as shown on your passport or travel document	NBPNP Certificate Expiry Date
Personal email address	IRCC file number (if applicable)

CONTACT INFORMATION FOR ALL CORRESPONDENCE							
E-mail address for all correspondence*			Telephone number		Immigration representative (as applicable)		
Current mailing address, including postal code (All correspondence will go to this address unless you indicate your email address)							
PO Box	Apt./Unit	Street no.	Street name		City or Town		
Country		Province or State		District		Postal Code	

*Indicating an email address will authorize all correspondence, including file and personal information, to be sent to this address

REASON(S) YOU ARE REQUESTING AN AMENDED NOMINATION CERTIFICATE * **			
	Reason for the request	Explain (as required)	Documents required
<input type="checkbox"/>	at the request of IRCC		IRCC correspondence
<input type="checkbox"/>	change of National Occupation Code (NOC)		Letter of Reference from your employer supporting the change
<input type="checkbox"/>	issuance of new passports		Copy of the pages of your passports showing the passport number, date of issue and expiry, photo, name, date and place of birth
<input type="checkbox"/>	certificate is expiring and you need additional time to submit your application to IRCC		
<input type="checkbox"/>	clerical error		
<input type="checkbox"/>	New Express Entry job seeker validation code from IRCC	Code:	IRCC correspondence
<input type="checkbox"/>	New Express Entry profile number from IRCC	Number:	IRCC correspondence
<input type="checkbox"/>	other		

*NBPNP will not revise your nomination certificate to reflect a change in family composition (i.e. new child; change in marital status, etc.)

**Requests for amendments on applications more than two years old may require additional documentation

APPLICANT DECLARATION

I, _____, do solemnly declare that the information I have given in the forgoing application is truthful, complete and correct, and I make this solemn declaration believing it to be true and knowing that it is of the same force and effect as if made under oath. I understand that any false statements or concealment of a material fact may result in my exclusion from the NBNP. I understand all the above information, having had the opportunity to ask for or having asked for and obtained an explanation on every point which was not clear to me. I will immediately inform the NBNP if any of the information or the answers provided in my application forms change.

Signature of applicant

Date (mm-dd-yyyy)

Personal information on this form is collected under paragraph 37(1)(b) of the Right to Information and Protection of Privacy Act, SNB 2009, c. R-10.6 (RTIPPA). If you have any questions about the collection and handling of personal information you may contact the Department of Post-Secondary Education, Training and Labour (PETL) at 500 Beaverbrook Court, Suite 500, Fredericton, New Brunswick, CANADA E3B 5X4. Telephone: (506) 453-3981; Facsimile: (506) 444-6729; Email: immigration@qnb.ca; Website: www.weclomenb.ca